



BOD Meeting Minutes August 30th, 2018

Mission: Partnering with staff and families to create a safe, healthy and inclusive learning environment to provide an enjoyable and positive school experience.

Goals: Support the mission statement using:
effective communication, connecting community, financial support & fiscal responsibility.

MINUTES

Call to order by: Molly Hysten At: 7:05pm

President Report:

Molly Hysten and Suzy Khendry

- Mission statement - No one has any changes to make at this time.
- Standing rules - Motion #1 made by Allison Eiding, seconded by Mitchell Almaguer-Bay to change the standing rules 'to amend the phrase "on designated officer" to "one designated officer" at point 27; and at point 30, the final sentence should be amended to read "reimbursement should be received by June 10th" rather than "must be received by June 1st". All members voted to approve, motion passed.
- Committee chairs – Several of these have still not been filled. Events still requiring a chair will be cancelled if no chair is found. To assist promotion of the volunteer roles, FACE/Volunteer Coordinator will try to highlight event dates, descriptions and advertise at curriculum night.
- General admin – Various administrative matters were covered such as PTSA mail, rules for handling money as per the agenda and the BOD were informed that if using the copier at Mead, look for the PTSA user name on the post by the copier. There is no password. For large jobs, use the LWSD copy center.
- PTSA email alias - If you wish to send emails using your PTSA email alias, go to Webmail.1and1.com, enter your alias email and the password [Mustangs2018](#).
- Coffee - If you know of any businesses that would be willing to sponsor a month's supply of coffee for the staff, please let Suzy Khendry know. She is looking for donations of \$150-\$200 which she will use to purchase K-cups and the sponsoring company's name will be displayed with the coffee.
- New security measures - Sandy Klein confirmed that visitors to the school will now be required to ring a doorbell and state their name and business to the school office before being permitted entry. ID will need to be shown upon entry to the office. If children arrive 5 or more minutes late, the parent/carer will be required to accompany the child into school. Going forward, there may be a 'pre-screened' LWSD card available for those requiring school access.

Treasurer Report:

Mitchell Almaguer-Bay

- Reallocation of funds: Motion #2 made by Heather Gibbons, seconded by Suzy Khendry to 'reallocate funds to increase support for "reading support" line item to \$8,800 and to decrease support for "math support" line item by \$3,660 and to increase "new teacher funds" line item by \$1,000. This change will decrease "Grants" line item by the commensurate amount". All members voted to approve, motion passed.
- It was also noted that under Math Support, the reference to Dreambox Learning is outdated as it is now IXL.
- Grants – we will not have a clear idea of funds available for grants until after the fundraiser.

Committee Reports:

- Audit: Micha Sorensen
 - Everything clear and accounted for.
- Legislative: On behalf of Sharon Mason
 - Nothing to report.
- Volunteer
 - Position was open but has now been taken on by Pauline Cooper.
 - Open chair positions still remaining are Lunch helper coordinator, Math Night, Welcome Committee (Molly and Suzy can potentially take this on if needed), LEAP Day Coordinator, Art Night, Book Bingo.
- FACE: Wendy Bragalone, Adrienne Oliphant
 - Childcare will hopefully be provided by the YMCA for curriculum night. This is not available to children in diapers and parents will need to be signed up for this in advance.
 - The FACE chairs will be supporting the new Volunteer Coordinator to promote events and encourage volunteers at Curriculum Night and on social media/website.
 - New school day times will remain on the communications board until the ice cream social.
 - A welcome photo booth will be set up and photos shared on Facebook.
- Emergency Preparedness: On behalf of Antoinette Haynes
 - She will be checking and reporting on status of the emergency supplies shed once she returns to Sammamish, however it is understood by the BOD that the supplies are currently in good shape.
- Membership: Micha Sorensen, Pam Piggott
 - Membership is currently at 133 (total).
 - Brief discussion about charging non-members for PTSA events.
 - Membership have sent out a leaflet setting out the PTSA's role at the school and will do further promotion of what we fund on Facebook at appropriate times.
- Enrichment: Ashley Arrington
 - YMCA continue to do all after school sign ups but we will be working with them to spotlight outside vendors.
- Fundraising: Allison Eidingger
 - Run with the Roses Gala – This is going well so far, many donations for the auction and as of yesterday 51 tickets (nearly 25% of the total) had been sold. The event is being held at the Red Barn, max capacity is 210. Those who cannot attend should donate to the school instead. \$150 recommended. There is software to work out how much participants of the event can request employee matching for. The software will also be able to calculate and give tax receipts. There was discussion regarding which items should be available for pre-sale before the auction, and which for the live/silent auction. There was a feeling that items such as children's art work should be available to those not attending. This is all being considered by the Gala Committee.
 - There may be another fundraising event later in the school year that involves the children, especially if the goals are not met this time around.
- Communications: Sharon Wu, Heather Gibbons
 - No updates.

Staff Representative Reports:

- No updates.

Principal's Report:

- This year there will be at least 650 pupils at the school.
- Sara Schmied is the new Vice Principal. Elizabeth Hernandez Moreno is the day Custodian and Ted Daniels is the night custodian.

- The building workers are on strike which explains why the work on the new school is behind schedule and the path to ESP is still closed. Extra time was allowed for delays, so, at present, this should not affect the new opening date of the school.
- Notices will be sent out to the school community to obey traffic and parking laws. There were many complaints after “meet and greet” and the police gave a warning that there would be an enhanced police presence at busy periods.

Upcoming Events:

- September
 - 4 – 1 st day of school 1 st -5 th
 - 7 – 1 st day of school Kindergarten
 - 7 – Popcorn
 - 13 – Curriculum night
 - 14 – Spirit wear orders due
 - 20 – Board meeting 7pm Library
 - 27 – Ice Cream social 6-7pm Gym
- October
 - 4 – Disability assembly (AM)
 - 5 – Popcorn
 - 15,16,18 – ½ day , New book fair
 - 19 – No School
 - 25 – Board meeting 7pm Library
 - 26 – Dudes and Donuts
 - 26 – Box Tops due

Adjourn: 8.42pm